

Minute Number	DATE OF COMMITTEE	OUTSTANDING ACTIONS LIST COMMITTEE REQUEST / ACTION	RESPONDEE RESPONSIBLE	DATE RESPONDED?
43	29.07.2010	<p>Item 12 – Quarterly Council Performance Exceptions Report & Quarterly Council Budget Monitoring Exceptions Report</p> <p>The Committee requested more information on Haringey’s figures for the delayed transfers of care from hospital including whether mental health service users were included (paragraph 15.11 on page 69 of the agenda pack) (action no. 43.1). <i>(Cllr Newton)</i></p> <p>The Committee asked to be informed of the reasons why the household waste target for reuse, recycling and composting had been lowered. (action no 43.2) <i>(Cllr Winskill)</i></p>	<p>Performance Management Team Manager</p> <p>Director of Urban Environment (AD Frontline Services)</p>	
OSCO 59	06.09.2010	<p>Item 6 – Cabinet Member Questions – Cabinet Member for Housing</p> <p><u>Action 59.1</u> During the discussion about temporary accommodation it was agreed that the minimum standards criteria would be circulated to Committee members <i>(Cllr Alexander)</i>. Members were encouraged to notify the department about any cases of concern.</p> <p><u>Action 59.3</u> The Committee asked for the exact number of rough sleepers in Haringey and the number of individuals who were still rough sleepers in 2010 following from last year. <i>(Cllr Ejiofor)</i></p>	<p>Assistant Director of Strategic & Community Housing</p> <p>Strategy & Partnerships Manager</p>	
62	06.09.2010	<p>Item 10 – Cabinet Member questions – Cabinet Member for Finance and Sustainability</p> <p><u>Action 62.1</u> The Committee requested a milestone report of the impact of the Council’s emergency expenditure restrictions imposed to tackle projected in-year overspend.</p>	<p>Director of Corporate Resources</p>	<p>OSC on 21.02.2011</p>

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		<p><u>Action 62.2</u> The Committee highlighted previous discussions on the possibility of using wasteland for allotment space and offenders on the Community Payback scheme to work on those spaces. The feasibility of this would be investigated and reported back to the Committee. (Cllr Winskill)</p>	<p>27.10.10 Response from Alex Fraser but further information requested from Urban Environment by Committee</p>	
70	04.10.2010	<p>Item 7 – Cabinet Member Questions – Cabinet Member for Planning and Regeneration</p> <p><u>Action 70.1</u> The Committee would be provided with information on the number of residents who had obtained a job, of those who had received employment support and skills training as part of the North London Pledge 1. (Cllr Ejiofor)</p> <p><u>Action 70.2</u> Further to concerns being expressed regarding the 21% of cases of unauthorised residential conversion which were immune from prosecution, comparison information would be provided to the Committee on the level of unauthorised cases that were immune from prosecution. (Cllr Winskill)</p> <p><u>Action 70.3</u> Further information on the negotiations regarding the NE Tottenham Polyclinic and on the discussions that would be taking place with Tottenham Hotspur Football Club regarding their future in the borough would be provided to the Committee (Cllr Winskill)</p> <p><u>Action 70.4</u> The Committee that more comprehensive figures on the cost of worklessness in the borough, for example including benefit figures, the impact on local health services, retraining costs and reduced consumer spending to be reported back to the Committee, after the findings of the</p>	<p>Assistant Director of Planning, Regeneration and Economy</p> <p>Assistant Director of Planning, Regeneration and Economy</p> <p>Assistant Director of Planning, Regeneration and Economy</p> <p>Assistant Director of Planning, Regeneration and Economy</p>	

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		<p>current economic survey of the borough were known. <i>(Cllr Winskill)</i></p> <p><u>Action 70.5</u> The Committee would be provided with a written response to question 13 submitted for the Cabinet member for Planning and Regeneration, in respect of what happened to those 56 people of the 94 engaged in the Families into Work Programme, who are not in work, on skill courses or work placements. <i>(Cllr Newton)</i></p> <p><u>Action 70.6</u> Further to a discussion regarding the Bridge NDC, the full value for money and performance report relating to the NDC would be circulated to the Committee. <i>(Cllr Newton)</i></p> <p><u>Action 70.7</u> The Committee requested that a full written response to written question 17 on the Mayor's proposed WiFi platform across London, and the consultation this would entail, be provided to the Committee.</p>	<p>Assistant Director of Planning, Regeneration and Economy</p> <p>Assistant Director of Planning, Regeneration and Economy</p> <p>Assistant Director of Planning, Regeneration and Economy</p>	
71	04.10.2010	<p>Item 11 – Flow of Section 106 Money</p> <p><u>Action 71.1</u> The Committee asked that further ways of engaging the wider community for idea on s106 agreements be looked into and reported back to the Committee <i>(Cllr Winskill)</i></p> <p><u>Action 71.2</u> The Committee requested a 1-page briefing note on the current position in respect of Hale Village and the section 106 agreement.</p>	<p>Assistant Director of Planning, Regeneration and Economy</p> <p>Assistant Director of Planning, Regeneration and Economy</p>	
72	04.10.2010	<p>Item 8 – Breast Screening – NHS Response to Scrutiny Report</p> <p><u>Action 72.1</u> Further to a discussion regarding the validation of practice</p>	<p>NHS Haringey –</p>	

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		<p>lists, the Committee requested that a full explanation of the decision to remove patients from practice lists after 6 months, if they did not respond to a letter to confirm their address, be sought and reported back to the Committee. <i>(Helena Kania)</i></p> <p><u>Action 72.2</u> The Committee requested that a full written answer to the question of why clinics at the Whittington were not included in the NHS response on out of hours access at recommendation 2.11 be provided <i>(Helena Kania)</i></p> <p><u>Action 72.3</u> A copy of the NHS response to the scrutiny review of breast screening services in the borough to be circulated to all those who had participated in the review <i>(Cllr Winskill)</i></p> <p><u>Action 72.4</u> The Committee requested that the PCT be directed to the Council's communications unit to discuss the appropriateness of using community languages in their literature. <i>(Cllr Winskill)</i>.</p>	<p>Associate Director of Public Health</p> <p>NHS Haringey – Associate Director of Public Health</p> <p>Scrutiny officer</p> <p>Scrutiny officer</p>	
74	04.10.2010	<p>Item 10 – Winter Service Plan</p> <p><u>Action 74.1</u> The Committee requested that the street-by-street analysis in the draft Plan and proposed location of all grit bins in the borough be circulated to all Council Members for information.</p> <p><u>Action 74.2</u> The Committee requested that, once approved by Cabinet, the location of all grit bins in the borough be published on the Council's website.</p>	<p>Client & Performance Manager – Environmental Resources</p> <p>Client & Performance Manager – Environmental Resources</p>	
90	20.10.2010	Item 7 – Changing for Good – Mental Health Trust (MHT) presentation		

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		<p><u>Action 90.1</u> - The Committee requested a briefing note detailing how placing mental health service users in bed and breakfast accommodation would be avoided, including the proposals for a recovery house at St Anne's hospital. <i>(Cllr Winskill)</i></p> <p><u>Action 90.2</u> - The Committee asked for information on the number of service users utilising the day centre at the Haynes Day Centre at the Hornsey Health Centre. <i>(Cllr Winskill)</i>...</p> <p><u>Action 90.4</u> – The Chair would write to NHS partners to inform them that the Save St. Anne's Hospital Group had not been consulted on proposals to the hospital. <i>(Chair)</i></p>	<p>BEH MHT Director Strategic Development</p> <p>AD Adult Services</p> <p>The Chair/ Scrutiny Officer</p>	<p>31.01.2011</p>
99	01.11.2010	<p>Item 7 – Safeguarding Plan for Haringey</p> <p>The Committee asked for the reasons that the recent South Tottenham Children's Trust Board meetings had been cancelled (action 99). <i>(Yvonne Denny)</i></p>	<p>Director C&YP</p>	
100	01.11.2010	<p>Item 9 – Key Performance Issues in Child Protection</p> <p>The Committee noted that there had been a decrease in the numbers of assessments (NI59 and NI60) completed within the timescales (page 64) particularly over the summer period. The report contained data up to August 2010 therefore supplementary information on assessments would be circulated to Committee Members (action 100.1).</p> <p>The Committee asked for information on the 7 out of 21 care leavers who</p>	<p>Director C&YP</p> <p>Director C&YP</p>	

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		<p>were not in education, employment or training (NEET) on their 19th birthday (Page 66, NI 148) (action 100.2). <i>(Cllr Alexander)</i></p> <p>Committee members noted that the statistics provided in the performance reports were agreed by Council Members through a process conducted by the policy and performance team. Committee members were invited to email the Cabinet Member if they had suggestions on specific variations on data that they wished the Committee or the Corporate Parenting Advisory Committee to consider (action 100.3). <i>(Cllr Ejiofor)</i></p>	OSC Members	
101	01.11.2010	<p>Item 10 – New Items of Urgent Business – Health Visitors</p> <p>Committee members expressed concerns that only 14% of mothers in Haringey received one-year visits from a health visitor and asked officers to investigate how other boroughs such as Tower Hamlets provided a much higher level health visitor service and noted that this could be due to the higher level of funding received by other authorities (action 101.1). <i>(Cllr Ejiofor)</i></p> <p>Officers would investigate a Committee Member’s report that the baby-clinic in the Highgate Children’s Centre only offered a baby weighing service and not universal health visitor services (action 101.2). <i>(Cllr Allison)</i></p>	<p>NHS Associate Director – Communications, Engagement and Partnerships</p> <p>NHS Associate Director – Communications, Engagement and Partnerships</p>	
115	06.12.2010	<p>Item 6 – Cabinet Member Questions – Cabinet Member for Adult & Social Services</p> <p>Re: Q2 – The draft Health and Well Being Board Structure would be</p>	Director of Adult,	OSC on 16.03.2011

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		<p>circulated to the Committee (Action no. 115.2). <i>Cllr Winskill</i></p> <p>Re. Q8 – The Committee would be sent details on any future plans for changes to the provision of mobile and housebound library services (Action no. 115.3). <i>Cllr Newton</i></p>	<p>Culture & Community Services</p> <p>Director of Adult, Culture & Community Services</p>	<p>On-Going</p>
116	06.12.2010	<p>Item 7 – Cabinet Member Questions – Cabinet Member for Community Cohesion</p> <p>Q4 & 5 – The Committee requested an update towards the end of the financial year on how partnership working will be maintained to prevent and reduce re-offending (Action no. 116.1). <i>Cllr Winskill</i></p> <p>Q15 – The Committee would be sent a written response to a question about the murder conviction rate in the Borough (Action no. 116.2). <i>Cllr Ejiogor</i></p>	<p>Head of Safer & Stronger Communities Unit</p> <p>Head of Safer & Stronger Communities Unit</p>	
117	06.12.2010	<p>Item 8 – Homes for Haringey Performance Report</p> <p>A briefing would be circulated in response to a Co-opted member asking how void turnaround times were affected by squatters (Action no. 117.1). <i>Sandra Young</i></p> <p>The Committee asked for figures for the number of tenants evicted as a result of anti-social behaviour (Action no. 117.2) and noted that Homes for Haringey was working with the Council to plan how funding could increase to ensure that the service dealing with anti-social behaviour continued. <i>(Chair)</i></p>	<p>HfH Executive Director of Finance</p> <p>HfH Executive Director of Finance</p>	

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		In response to the information on Welcome Visits, provided at Appendix 2, a Committee Member asked for more information on the Notice to Quit (NTQ) process (Action 117.4). <i>Cllr Newton</i>	HfH Executive Director of Finance	
119	06.12.2010	Item 10 – Housing Allocations Policy The Committee would be sent an internet link to the Homes for Haringey web-pages which showed where in the Borough rented and empty properties were situated (Action 119.10). <i>Cllr Ejiofor</i>	Strategy & Partnerships Manager	23.12.2011
120	06.12.2010	Item 11 – Decent Homes Progress Report The Committee noted that Decent Homes work to the Borough's supported housing schemes would start in December 2010 and would continue until July 2011. Specific dates for works would be circulated (Action no. 120.1). <i>Cllr Newton</i> A Committee Member requested the performance data relating to defects further to contractors work and how quickly repairs were completed (Action no. 120.2). <i>Cllr Ejiofor</i> A Committee Member highlighted the low figures for resident satisfaction in Wood Green compared to the 97% average. The Head of Asset Management explained that this was due to smaller properties in the Wood Green area and agreed to provide more detail in a briefing note. (Action no. 120.3). <i>Cllr Winskill</i>	HfH Head of Asset Management HfH Head of Asset Management HfH Head of Asset Management	

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121	06.12.2010	<p>Item 12 – Haringey Efficiency Programme</p> <p>A briefing note detailing the amount of money spent on achieving each Value for Money (VFM) project (listed on Page 47 of the report) was requested (Action no. 121.1). <i>Cllr Winskill</i></p>	Programme Director, Haringey Forward	
123	06.12.2010	<p>Item 14 – Use of Consultants</p> <p>The Committee requested a briefing note detailing the benefits, long term knowledge transfer and other data relevant to the Council's use of consultants (Action no. 123.1). <i>Chair/Cllr Ejiofor/Cllr Winskill</i></p>	Assistant Chief Executive	
143	20.12.2010	<p>Item 8 – RNIB Lost & Found Campaign</p> <p>The Committee was urged to encourage the Council to explore the possibility of funding ECLO posts. A Committee Member suggested that, whilst it was not possible to lobby for additional spending at present a letter could be sent on behalf of the Committee to the Chair of the North Central London (NCL) Review recommending the matter be discussed at the next MCL meeting.</p>	Scrutiny Officer	
144	20.12.2010	<p>Item 9 – Integrated Care Organisation (ICO)</p> <p>The Committee requested a report in March/April 2011 updating on the ICO project.</p>	Associate Director - Communications, Stakeholder Engagement and Partnerships	
159	17.01.2011	<p>Item 7 – Budget Scrutiny Review of Financial Planning for 2011/12 to 2013/14</p> <p>Re: Q5 – The Committee requested benchmarking information on legal</p>	Director CYPS	

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		<p>costs per child safeguarding case. (Action No. 159)</p> <p>Re. Q9 – A copy of the working paper analysing the inflation provision would be circulated to the Committee and Councillor Gorrie (Action No. 159.1). (Cllr Gorrie)</p> <p>Re. Q13 – The Committee requested a briefing note on the Council Tax benefits subsidy calculation that would produce a cost to the Council of £4m. The note should identify the estimated level of subsidy being withdrawn by central Government. (Action No. 159.2). (Cllr Winskill)</p> <p>Re. Q19 – The Committee asked for details of the overall Council budget for repairs and maintenance (Action 159.3). (Cllr Winskill)</p> <p>Re. Q22 – The Committee asked for more information than was given in the answer on IT savings and what percentage contribution to the overall savings target this proposal represented. The committee were informed that more IT savings would be included in the next set of savings and the data provided for the next O&S session should address members' concerns. (Action No. 159.4). (Cllr Winskill)</p> <p>Re: Q25 – The Committee noted that the Council had negotiated a significant reduction in costs of telephone calls to landlines. Further details were requested to be provided (Action No. 159.5). (Cllr Winskill/ Chair)</p> <p>Re. Q34 – The Committee asked for the number of dementia patients at Cranwood Lodge and what private provision was available in the local area if Cranwood Lodge was closed (Action No. 159.6). (Cllr Newton)</p>	<p>Director - Corporate Resources</p> <p>Director - Corporate Resources</p> <p>Director - Corporate Resources</p> <p>Director - Corporate Resources</p> <p>Director - Corporate Resources</p> <p>Director - Adult, Culture & Community Services</p>	<p>OSC on 31.01.2011</p> <p>OSC on 31.01.2011</p> <p>OSC on 31.01.2011</p> <p>OSC on 31.01.2011</p>
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		<p>Re. Q39 – More detail on the costs of the Council’s three residential homes and how they compared with alternative provision within the independent sector was requested by Committee Members (Action No. 159.7). <i>(Cllr Winskill)</i></p> <p>The Committee asked for a briefing note on how the consideration of risk in Adult Services and Children’s Services savings proposals had been assessed. (Action No. 159.8). <i>(Cllr Winskill)</i></p> <p>The Committee would be sent details of the opening hours of the Haynes Centre (Action No. 159.9). <i>(Chair)</i></p> <p>Re. Q44 – The Committee requested to see the Equalities Impact Assessment for the Behaviour Support and Inclusion Management saving proposal when it was completed (Action 159.11). <i>(Cllr Ejiofor)</i></p> <p>Re. Q44 – The Committee asked for information on what the take up of places at centres for pupils who had been excluded was and what Children’s Services were doing about poor attendance (Action 159.12). <i>(Yvonne Denny)</i></p> <p>Re. Q46 – The Committee requested further details on the potential implications of the various Enforcement saving proposals.</p>	<p>Director - Adult, Culture & Community Services</p> <p>Director Children’s Services/ Director - Adult, Culture & Community Services</p> <p>Director - Adult, Culture & Community Services</p> <p>Director CYPS</p> <p>Director CYPS</p> <p>Director Urban Environment</p>	<p>OSC on 31.01.2011</p> <p>OSC on 31.01.2011</p> <p>OSC on 31.01.2011</p>
167	31.01.2011	<p>Item 7 – Budget Scrutiny Review of Financial Planning for 2011/12 to 2013/14</p> <p><u>Re: Q6.1 – Legal Staff in Children’s Services</u> In response to the rising cost of legal services the Committee requested a</p>	<p>Director – CYPS</p>	

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		<p>briefing note on what was being done to drive costs down and a breakdown of how money was spent in the service (Action No. 167.1).</p> <p><u>Re: Q12 – IT – Infrastructure – renewal from borrowing</u> In response to question the Chief Financial Officer stated that cost of the current IT infrastructure had been written off and that more information on the saving of this write-off and the value of the renewed infrastructure would be provided to the Committee. It was noted that joint systems with Homes for Haringey might be required but this would be reviewed as the IT infrastructure proposal moved forward (Action No. 167.3). (Cllr Gorrie)</p> <p><u>Re: Q14 – Recreation Services – Review resourcing of Parkforce Activities</u> The Committee requested details on the exact effects of this proposal would be on the British Trust for Conservation Volunteers (BTCV) and what the Council currently paid for and what the Council intended to pay for under the budget cutting proposal (Action No. 167.4a). (Cllr Engert)</p> <p>The Committee asked for a composite figure for the total amount of cuts on the voluntary sector and the percentage of the Councils grants to the voluntary sector that are to be cut. Members felt it would be useful to have a list of the items and amounts within the two budget documents (Appendix 6.1 and 6.2) which affect the voluntary sector. (Action No. 167.4b). (Cllr Newton)</p> <p><u>Re: Q28 – Restructure of Planning, Regeneration and Economy</u> The Committee expressed concern that the proposal would impact residents. The Equalities Impact Assessment (EIA) would be circulated to Committee Members. (Action No. 167.7) (Cllr Winskill)</p>	<p>Director – Corporate Resources</p> <p>Director – Adult, Culture & Community Services</p> <p>Director – Adult, Culture & Community Services</p> <p>Assistant Director for Planning,</p>	<p>17.02.2011</p> <p>16.02.2011</p>
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		<p><u>Re: Q41 – Adult, Culture and Community Services</u> In response to concerns that Councillors had not been consulted on the Council’s Communication Strategy the Leader stated that there would be further consultation and that she would ensure a briefing was provided to Councillors. (Action No. 167.9) (<i>Cllr Winskill</i>)</p> <p><u>Responses to questions arising from Budget Scrutiny on 17th January 2011</u> Re: Ref. 8 – Council Tax benefits Subsidy - a briefing note would be circulated to members on the estimated level of subsidy being withdrawn by the Government. The Committee also asked how long the 10% subsidy would last. (Action No. 167.10)</p>	<p>Regeneration and Economy</p> <p>The Leader</p> <p>Director – Corporate Services</p>	
173	21.02.2011	<p>Item 6 – Cabinet Member Questions – Cabinet Member for Housing</p> <p>The Cabinet Member suggested that the Homes and Communities Agency Report on affordable housing estimates be circulated to the Committee (Action No. 173.1). (<i>Cllr Bevan</i>)</p>	Cabinet Member for Housing	22.02.2011
174	21.02.2011	<p>Item 7 – Homes for Haringey Inspection</p> <p>In response to a question on what happened if a tenant refused decent homes work to the property they lived in, officers explained that the works would be added to a “mop-up” programme to be conducted in the last year of the Decent Homes Programme or when the property became vacant. The Committee asked for more information on this (Action No. 174.1). (<i>Chair</i>)</p>	<p>Homes for Haringey Business Improvement Manager</p>	

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		<p>The Committee requested more information about Homes for Haringey's approach to income collection, including figures for outstanding rental payments, and what specific actions would be taken to improve the collection rate. (Action No. 174.2). (Cllr Winskill)</p>	<p>Homes for Haringey Business Improvement Manager</p>	
175	21.02.2011	<p>Item 8 – Cabinet Member Questions – Cabinet Member for Finance and Sustainability</p> <p>Re. Q6 – Committee Members noted that some NHS services would be moving into the 4th Floor of River Park House and discussions were being held with other health partners about future sharing of office space. The Committee asked for a briefing note giving more detail about what NHS services would be moving into River Park House. (Action No. 175.1) (Cllr Winskill)</p> <p>The Committee requested a 1-page briefing note on the history of the Hornsey Depot for which a development partner was being chosen. (Action No. 175.2) (Cllr Winskill)</p> <p>The Committee requested a list of London boroughs that operated with only one customer service centre and whether they also provided one-stop shops. (Action No. 175.3) (Chair)</p>	<p>Director – Corporate Resources</p> <p>Director – Corporate Resources</p> <p>Director – Corporate Resources</p>	

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		<p>Children's Services had recently met with the Head of the Court Service about the legal process and costs. The Committee requested feedback from this meeting. (Action No. 176.4) <i>(Cllr Winskill)</i></p> <p>In response to the Committee's concerns, the Deputy Director – Children and Families, stated that she did not expect there to be a direct link to the number of referrals as a result of the closure of Children's Centres as partners were aware of the Council's thresholds. The Committee asked for a future report back to the Committee if there was a drop in the number of referrals and more details about the areas of referrals. (Acton 176.5) <i>(Cllr Winskill)</i></p> <p>The Committee sought reassurance that targets were appropriate and vulnerable children were identified and assessed in a timely way. It was noted that work was allocated immediately to a social worker to undertake an assessment but if, in the meantime an urgent investigation was received then there would be a reprioritisation of work. An update on the issues raised above (Actions 176.2 – 176.5) would be provided at the OSC Child Protection meeting on 30th March 2011. (Action 176.6)</p> <p>NI 135 - % of Carers received needs assessment or review and a specific care's service, or advice and information – the Committee requested a briefing note on how this target will be improved (Page 12 of Period 9 document). (Action 176.7) <i>(Cllr Winskill)</i></p> <p>Paragraph 14.8 (Period 9) – The Committee requested a breakdown of stage 1 complaints received. (Action 176.8) <i>(Chair)</i></p> <p>Paragraph 14.10 (Period 9) – The Committee asked for the monetary</p>	<p>Director - CYPS</p> <p>Director – CYPS / Cabinet Member for Children's Services</p> <p>Performance Team Manager</p> <p>Performance Management Team Manager</p> <p>Director – Corporate</p>	<p>Completed 25.02.2011</p>
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		<p>figure of the shortfall in collected council tax. (Action 176.9) <i>(Chair)</i></p> <p>Paragraph 14.11 (Period 9) – The Committee asked what impact on demand for services new benefit claims were having. (Action 176.10) <i>(Chair)</i></p> <p>The Committee requested a briefing note on the demographic pressures on children’s services to justify the closure of some adult services. (Action 176.11) <i>(Chair)</i></p> <p>IC 01 - % of rent collected – The Committee noted that Performance Officers had queried how this target could be 100.5% and further information would be circulated once received.</p>	<p>Resources</p> <p>Director – Corporate Resources</p> <p>Director – Children’s Services</p> <p>Performance Management Team Manager</p>	<p>Completed 28.02.2011</p>